



# American Academy McAllister Institute

of Funeral Service...  
on Campus and Online

Catalog 2017-2018









## WHY YOU SHOULD CHOOSE AAMI FOR YOUR PROFESSIONAL TRAINING

The American Academy McAllister Institute (AAMI) was established in 1964 by the merger of the McAllister School of Embalming, founded in 1926, and the American Academy of Embalming and Mortuary Research, founded in 1933. A more extensive history is included in the back of this catalog. AAMI continues to be dedicated to the ideals these two institutions advocated, namely the careful preparation of its graduates for the obligations and responsibilities of contemporary funeral service.

AAMI offers students the option of attending either part-time or full-time on campus or online. Both options are identical in terms of the curriculum and course requirements and both are fully accredited by ABFSE.

AAMI also offers continuing education opportunities for the professional development of funeral service practitioners. Programs are offered in such areas as aftercare, business administration, management services, pre-need, funeral service counseling and many other

Excellent faculty, modern teaching facilities and well-rounded educational program provide the opportunity for both theoretical and practical instruction in all phases of funeral service. The success of its graduates in the funeral profession has confirmed the reputation of AAMI among embalmers and funeral directors throughout the country. The roster



## JRDOV FRQ ¶W

10. To provide a meaningful curriculum at the post-secondary level of instruction that encourages outstanding teaching, appropriate research and a commitment to excellence.
11. To provide and maintain an environment that is welcoming, safe, functional, accessible and cost-effective.
12. To SURYLGH DFFHV V WR \$\$0, ¶V \$VVRFLDWH 'HJUHH SURJ District of Columbia, U.S. territories and to the military and their dependents anywhere in the world.

## ADMISSIONS

**NOTE: ALL POLICIES APPLY TO CAMPUS AND ONLINE STUDENTS EXCEPT WHERE NOTED.**

### **REQUIREMENTS FOR ADMISSION**

An applicant must either be a graduate of an accredited four-year high school or its equivalent, such as a



certifies in writing that the immunizations may be detrimental to their health. Additionally, persons who hold genuine and sincere religious beliefs which are contrary to immunization may also be exempt after submitting a written statement to that effect.)

- b. ONLINE STUDENTS: Immunization for two (2) measles, mumps and rubella is NOT required for those students who take the ENTIRE program ONLINE, including an exemption from the immunization requirement for the two-weeks an online student is in New York for the Capstone. However, AAMI recommends all students be immunized. (NOTE: Any student, including online students, may be excluded from campus, as determined by the Commissioner of Health, if they are not able to present the required certificate of immunization during any outbreaks of the diseases enumerated in PHL 2165).
6. \_\_\_\_\_ Sign and return the Meningococcal Meningitis Vaccination Response form (available on the AAMI website).
7. \_\_\_\_\_ Sign and return the Campus Security Disclosure form with your application (available on the AAMI website).
8. \_\_\_\_\_ Sign and return the Clinical Embalming Disclosure and Acceptance form with your application (available on the AAMI website).
9. \_\_\_\_\_ A \$50 non-refundable application fee (check or money order payable to AAMI) must accompany the application.
10. \_\_\_\_\_ English Language Requirement. All applicants to AAMI whose first language is not English must submit an official Test of English as a Foreign Language (TOEFL). It can take up to three months to register, take an exam and ~~receive official~~ receive official results. You are advised to register and take the test as soon as possible. Applicants must register for the TOEFL through Educational Testing Service (ETS). To ~~get a score~~ get a score or to register for a test, please visit [www.ets.org/toefl](http://www.ets.org/toefl). Applicants who have attended a school where the primary language of instruction is English can have this requirement waived.
11. \_\_\_\_\_ Two forms of acceptable identification (ID) to prove residency. See website ([www.aami.edu](http://www.aami.edu)) for acceptable proofs of ID.

### **ADMISSION OF MILITARY STUDENTS**

All active duty, active reserve and veterans should contact the Admissions Office for specific information about the various programs and payment options available to current and former military. Veterans who have left the armed services with a dishonorable discharge are eligible ~~and~~

These documents indicate that all admission requirements have been met to enter AAMI and are issued through SEVIS, the Student Exchange Visitor Information System. The U.S. Consulate makes the final decision regarding whether students will be allowed to enter the United States to study.

International Students requesting admission and issuance of an I-20 must provide:

1. A completed and signed AAMI application

Communication Skills	GEN 101	2 credits
Death and Human Development	SOC 102	2 credits
Introduction to Science	GEN 102	2 credits
Principles of Mathematics	BUS 101	3 credits

### 3. Challenge Examination for Transfer Credit

For selected courses that include material tested on the NBE and that were completed at another accredited institution with a grade of B or better in the past 4 years, an accepted student may take an AAMI Challenge Examination prior to the beginning of any semester in order to determine if the course can be accepted for transfer credit. The student must receive a score of 80 or above on the Challenge Exam to have the course transferred for credit in place of the AAMI course.

A Challenge Exam may only be taken once for each course challenged. A student may request a copy of the AAMI course Syllabus and course Outline in order to determine whether he or she should take a Challenge Exam and also to assist in the preparation for an exam.

Challenge Exams are available for the following courses. This list of challengeable courses is subject to change at any time.

- |            |  |
|------------|--|
| 1. BUS 202 | Small Business Management (2 credits)    |
| 2. BUS 311 | Accounting (2 credits)                   |
| 3. GEN 211 | Anatomy I (3 credits)                    |
| 4. GEN 313 | Introduction to Chemistry (2 credits)    |
| 5. LAW 201 | Business Law (2 credits)                 |
| 6. GEN 212 | Introduction to Microbiology (2 credits) |

Contact the Director of Student Services for further information about the Challenge Exams and the dates they are offered.

## **REINSTATEMENT POLICIES**

AAMI provides two options for students seeking reinstatement.

AAMI RESERVES THE RIGHT TO CHANGE THE SCHEDULE OF TUITION AND FEES. THERE ALSO MAY BE INSTANCES WHEN STUDENTS WILL BE REQUIRED TO COMPLETE COURSE REQUIREMENTS, INCLUDING CLINICAL EMBALMING, AT AN ALTERNATIVE SITE OR SITES (e.g., one or more funeral homes). IF A STUDENT COMPLETES EMBALMING, OR OTHER COURSEWORK, AT AN ALTERNATIVE SITE, ALL AAMI POLICIES, PROCEDURES, TUITION AND FEES ARE APPLICABLE.

AAMI reserves the right to cancel classes with low enrollment.

Textbooks required for the courses may be purchased online through the AAMI website. Estimated cost for student budget purposes is \$1,000.

#### **FEES REQUIRED BY OTHER AGENCIES (Subject to change)**

NY State Department of Health Registration fee	\$50.00
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{NOTE: Registered Student Trainee: The New York State Department of Health MANDATES that regardless of the state in which you wish to practice, you must register with its Department as a student trainee so that you may participate in Clinical Embalming. **A money order must be made payable to the New York State Department of Health in the amount of \$50.00.** (This fee is subject to change). All campus and online students MUST complete this process within 10 days of the start of your first semester. Failure to comply with this requirement WILL result in your suspension from all classes.

Practice NBE Exam	\$100.00
International Conference of Funeral Service Examining Boards Fee (National Board Examination)	\$500.00

## INSTITUTIONAL REFUND POLICY

Tuition is computed with the assumption that a student will remain throughout the entire program. No part of the tuition can be refunded for withdrawal or dismissal without approval by the AAMI administration and settlement of all current financial obligations.

Students who withdraw are required to notify the administration in a signed and dated letter which becomes effective on the date of its receipt. A student may



**CREDIT BALANCE FROM PLUS LOANS**

Regulations require that any excess PLUS loan funds be returned to the parent, if the PLUS loan funds created the credit balance. Student Financial Services determines which funds create a credit balance on a student's account. In the case where the PLUS loan is the only loan on file or exceeds the total aid for a student any resulting credit balance will be refunded to the parent who took out the loan. If a parent wishes to have the funds proceeds from a PLUS loan to be given directly to the

leaving school.

#### ROBERT T. STAFFORD UNSUBSIDIZED LOAN

Effective October 1, 1992 the Unsubsidized Federal Stafford loan became available to all students regardless of income. Students who do not demonstrate need for a subsidized loan may apply for this loan with the difference being that the interest will not be subsidized and therefore will accumulate while the student is attending school.

Students who are designated as independent may borrow an additional unsubsidized student loan. Under certain circumstances a dependent student may be approved for this loan as well. A Free





Measurement	Academic Policy	Financial Aid SAP Policy
GPA	Attempted Credits	





All loans require the completion of a Master Promissory Note, as well as Entrance Counseling. Both requirements are completed online at [www.studentloans.gov](http://www.studentloans.gov). Students will need their FSA ID and Password to complete these requirements.

Contact the financial aid office with any questions regarding federal aid. Students who are first-time borrowers on or after July 1, 2013, may not receive Direct Subsidized Loans for more than 150% of the published length of their program. Additional information on the 150% Rule for first-time borrowers is available at: <https://studentloans.gov/myDirectLoan/directSubsidizedLoanTimeLimitation.action>

Important Note: Aid received at another institution may affect the amount of aid a student is eligible for at AAMI and it is the responsibility of the student to only accept aid for which he or she is eligible with regard to annual limits. Students should contact the Financial Aid Office with any questions concerning aid amounts and eligibility.

Education Credits  
Income Earned from Work  
Number of Household Members  
Number of Household Members in College  
High School Completion Status  
Identity/Statement of Education Purpose

Please note that AAMI may select FAFSA items for verification beyond the items required by ED. Students will receive notification that they have been selected for verification which will specify the actions required by the applicant and the documents (if any) required for verification that must be submitted to AAMI to complete the verification process. The applicant also receives a FAFSA processing email notification from ED. This email states that their FAFSA was processed and a Student Aid Report (SAR) was generated that indicates their eligibility status and notifies them if they were selected for verification. If the ED or AAMI selects an applicant for verification under this policy, the applicant must complete the required actions specified or provide the requested documents or information. The Federal deadline for verification completion is the earlier of 120 days from the DSSOLFDQW¶V ODVW GDWH RI DWWHQGDQFH RU WKH IHGHUDC includes making any necessary corrections, submitting those corrections to the Central Processing System, and submitting the new corrected Student Aid Report (SAR) to Sinclair.

The following consequences occur for applicants who fail to complete verification in a timely manner:

Applicants who do not complete verification within the required deadlines will not

eligible needs reduced based on the date of withdrawal. The withdrawal date is the last date the student attended courses or participated in academically related activities. The types of withdrawals are defined below:

Official Withdrawal - A student provides official notification to the school of his or her intent to withdraw. The date the student initiates intent to withdrawal is the last date of attendance. Failure to attend class, notify the instructor, or stopping payment on a check or credit card is not considered an official drop or withdrawal. You must file an official drop form with the Registrar. `DU¶V RILFH HOHFWURQLFDOO\ RU LQ SHUVRQ $F QRWLI\ WKH DGPLQLVWUDWLRQ RI WKH VWXGHQW¶V ZLWKGUD`

Unofficial Withdrawal - A student stops attending courses without notifying the school of intent to withdrawal. AAMI is an attendance-taking

TAP (Tuition Assistance Program) (School Code: 7952) is limited to legal residents of New York State who are matriculated at colleges and other post-secondary institutions located in New York State. A matriculated student is one who has been accepted as, and is registered as, a candidate for a degree.

To qualify as a New York State resident for New York State grantsol





accessible and provide convenient transportation for the many students who commute from Connecticut, New Jersey, Long Island, Pennsylvania and elsewhere.

Bus and subway lines are within easy walking distance of AAMI and provide transportation to every part of the city. The many museums, Lincoln Center for the Performing Arts, the

C				
7	LAW 201 Business Law	2	none	none
8	PHT 201 Principles of Embalming I	2	none	none
9	SOC 201 Funeral Service Psychology & Counseling	3	none	none
D				
10	BUS 201 Funeral Home Directing	2	none	none

11

32	PHT 414 Principles of Embalming III	2	PHT 313	PHT 415
				SOC 411
33	PHT 415 Restorative Art	3	PHT 301	PHT 414
			PHT 413	SOC 411
			GEN 312	
34	SOC 411 Comprehensive Review	2	All Courses	PHT 414
				PHT 415

## ONLINE PROGRAM

A student must have a minimum of a high school diploma or hold a state approved high school equivalency diploma. In addition, you must comply with any specific legal or educational requirement(s)

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**Withdrawal From Online Course Without Penalty**

The time frame for withdrawing from a course without penalty is as follows:

- ‡ 3 credit course may withdraw within the first 5 weeks
- ‡ 2 credit course may withdraw within the first 3 weeks
- ‡ 1 credit course may withdraw within the first 2 weeks

\$ 3: Z L O O E H H Q W H U H G I R W X Grade Point Average and does not affect K H V W X Grade Point average.

During this period, approvals for withdrawal are not required; however, it is strongly recommended that students consult with their academic advisor prior to deciding to withdraw from a course.

**Late Withdrawal From Online Course**

- ‡ 3 credit course ±beginning of 6th week of course

## ACADEMIC STANDARDS (Applies to Campus and Online Students)

### **ACADEMIC INTEGRITY**

AAMI is committed to creating a learning environment that supports educational excellence and endorses academic integrity. All students are required to sign the Academic Integrity Statement that will be in force throughout the V W X Certificate Program at AAMI.

### **TESTS AND EXAMINATIONS** (See Student Handbook)

Students should be prepared for an intensive program of study with frequent written, oral and practical tests given during the semester along with a final semester examination given in each course.

In sequential courses (for example: Anatomy I, Anatomy II, Anatomy III, etc.) subsequent testing generally includes the work of previous semesters. Final examinations are usually comprehensive, concerning all of the subject matter of the course;



## **GRADUATION REQUIREMENTS**

In order to qualify for graduation, the student must meet the following requirements:

1. Satisfactory completion of all required courses.
2. An earned cumulative grade point average of a minimum of a 2.0.
3. Satisfactory record of attendance (as described elsewhere in this catalog and the Student Handbook).
4. All indebtedness to AAMI to be paid in full.
5. Satisfactory compliance with regard to financial aid and/or student loans.
6. Students receiving any form of Title IV federal financial aid must participate in an exit counseling session with the Financial Aid Officer.
7. Successfully complete all requirements of the Clinical Embalming Program and be certified by the Clinical Embalming Instructor as minimally technically competent in embalming at the entry level.
8. Attend and actively participate in the Comprehensive Review Course and the end of semester National Board Review.
9. Take

## ACADEMIC PROGRESS (Applies to Campus and Online Students)

To be in good academic standing and to move forward academically to succeeding semesters, a student must maintain a cumulative Grade Point Average (GPA) of 2.00 or higher in order to graduate the program.

) D L O X U H W R P D L Q W D L Q 3 J R R G P a r t e a H P W K G a n d C o m p l e t e J P D \ M H  
for certain financial aid awards.

### **Summary of Satisfactory Academic Progress (SAP):**

#### GPA Requirement

The required GPA to maintain good academic standing and satisfactory progress for federal financial aid is based on the number of credit hours the student has attempted. See the Cumulative GPA Required in the policy chart.

#### SAP Requirements

Three requirements must be met to receive federal financial aid for future semesters. See the Measurement column in the policy chart.

#### Financial Aid SAP Warning Status

Students failing the SAP standards may receive federal aid for one semester without an appeal if the student met GPA and Pace standards in the prior semester of enrollment or were in the first payment period of their program. Warning status is not available to students failing to meet the MTF requirement.

#### Financial Aid SAP Appeal Process

Students failing SAP by the end of their warning semester or have reached Maximum Time frame who experienced an extenuating circumstance that prevented successful completion of courses may submit a SAP appeal to be re-considered for federal aid eligibility.

#### Financial Aid Eligibility

If you are not meeting the SAP Pace and/or GPA requirements, you will be assigned warning status for your next semester of enrollment, and you can receive federal aid for that semester. If SAP is not achieved by the end of your warning semester, your Federal financial aid will be suspended. Students with extenuating circumstances can appeal this suspension by submitting a Satisfactory Academic Progress Appeal with all necessary documentation.

### **Satisfactory Academic Progress**

The American Academy McAllister Institute (AAMI) monitors the Academic 3 U R J U H M I V R I 3  
Students 7 D I W H U H D F K V H P H V W H U

### **Academic Standards**

7 K H I R O O R Z L Q J W Z R D F D G H P L F S U R J U H V X I I S t u d e n t s L U D M P H V Q W H V D U  
end of each semester. Students who are receiving or have applied for Financial Aid are subject to additional requirements, which may be found in the Catalog under Financial Aid.

#### **4. Grade Point Average (GPA) - Qualitative Measure**

Students must maintain a specific cumulative GPA for all semesters of attendance at AAMI based on the number of credits a student has attempted.

6WXGHQWV PXVW HDUQ D JUDGH RI  $\mu'$  RU EHWWHU LQ  
determined by dividing the number of earned credit hours by the number of attempted  
FUHGLW KRUV \$ JUDGH RI  $\mu'$  RU EHWWHU LQ  $\mu'$  OXGHV JUD  
 $\mu$ 3 $\uparrow$  )RU D IXOO OLVWLQJ RI JUDGHV SOHDVH VHH WKH & D

**The Academic Policy**

\$V GHVFULEHG EHORZ WKH 6\$3 3ROLF\ PHDVXUHV D VWXGHQV  
LQVXUH VWXGHQWV DUH PHHWLQJ \$\$0,  $\uparrow$ V \$FDGHPLF 6WDQGDU

Measurement	Academic Policy	
GPA	<b>Attempted Credits</b>	<b>Cumulative GPA Required</b>
	0 ±17	1.70 or higher
	18 ±35	1.80 or higher
	36 ±53	1.90 or higher
	54 or more	2.00 or higher
<b>Pace of Completion</b>	<b>Monitored for Warning &amp; Probation if Cumulatively 66.67% of total credit hours attempted has not been met.</b>	

**Grades, Incompletes, Withdrawals, Repetitions, and Transfer Credits**

The following chart outlines how each grade impacts the standards of the SAP Policy.

Grades	GPA	Pace	
		Attempted	Completed
A, B, C, D, NCP, -R, P	Y	Y	Y
F, F*, NCF, I, WP	Y	Y	N
W, WP	N	Y	N
TR	N	Y	Y
IP, AU	N	N	N

**Additional notes regarding grades:**

, QFRPSOHWH FRXUVHZRUN JUDGHV RI  $\mu'$  LV FRQVLGHUHG D  
SAP calculation. If the incomplete grade changes to a passing grade after the SAP  
HYDOXDWLRQ \$\$0, FDQ UHHYDOXDWH D VWXGHQV  $\uparrow$ V DFDGHPLF  
grade. Students must notify the Academic Dean for this reevaluation to occur.

:LWKGUDZQ FRXUVHV DIWHU WKH UHIXQG SHULRG JUDGHV  
in the GPA but are considered attempted credit hours in the Pace calculations.

EDFK UHSHDWHG FRXUVH LQ ZKLFK D JUDGH RI  $\mu'$  RU EHWWHU  
attempted and completed credit hours for Pace. All other grades are included in attempted  
credit hours for pace but only the most recent grade received is included in the GPA  
calculation.

All transfer (5) 1890006303 WKZLW 68904 BT5R6 8(9) 9(m) 07(1) 890245207(1) 7(n) 5(1) 1890



### **ACADEMIC WITHDRAWAL FROM A CAMPUS COURSE**

Students will be allowed to drop an individual course up until the end of the 6th week of a semester. If, after the beginning of the 7th week a student wishes to withdraw from a course, they must provide documentation of

hearing within 10 working days of the suspension or dismissal. The decision of the Faculty Council may be appealed to the Executive Committee, whose determination is final.

## **STUDENT RETENTION**

**STUDENT ACTIVITIES**

Extracurricular activities are encouraged and often provide the necessary stimulus for improved scholarship. These activities are initiated through students and vary from year to





**GEN 311 Introduction to Pathology**

2 credits

Prerequisite: GEN 102

Introduction to general pathology; nature of disease and its effect on the human body, including inflammation, degenerative changes, necrosis, disturbances in circulation and neoplasms.

**GEN 312 Anatomy II**

2 credits

Prerequisite: GEN 211

A detailed study of the skeletal system including the histology of bone, splanchnology of the digestive system in terms of its gross anatomy with some discussion of histology and physiology. Tests will include material from Anatomy I.

**GEN 313 Introduction to Chemistry**

2 credits

Prerequisite: GEN 102

Basic concepts such as structure and forms of matter; the nature of chemical changes, chemical nomenclature; use of symbols; formulas and equations, consideration of selected topics such as oxidation - reduction, solutions, ionization, acidity and alkalinity, diffusion and osmosis.

**GEN 411 Anatomy III**

2 credits

Prerequisite: GEN 312

Study of the



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**SOC 101 History of Funeral Service**

2 credits

Early mortuary behavior including funeral customs of ancient civilizations; death and burial through the middle ages and renaissance; medical embalmers and the rise of the English undertakers; rise of American funeral behavior from early colonial practices to the development of embalming and funeral transportation; pattern of late nineteenth century funerals; association and development among funeral directors; institutional growth and contemporary funeral practice.

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**SOC 102 Death & Human Development**

2 credits

An examination of death and coping skills which are developed at each stage of life; the special problems surrounding the loss of a member of the nuclear family and those major supporters of the bereaved; a major focus of the understanding of grief by the funeral director to cultivate a sensitivity to those in mourning at each stage of development; discussion and review of the funeral service profession in assessing and fulfilling the needs of the bereaved.

**SOC 201 Funeral Service Psychology & Counseling**

3 credits

The bereavement process and special life problems associated with it; definitions of counseling, grief reactions; goals of counseling; types of counseling; the funeral director as a counselor; crisis intervention counseling including types, developments and characteristics of a crisis; the ABC method of counseling, family typology; qualities of effective counselors; self-actualization; fac2 0.125 RG2 1 137.unding



# HISTORY OF AMERICAN ACADEMY McALLISTER INSTITUTE (1926) Present)

## **MCALLISTER SCHOOL OF EMBALMING (1926-1964)**

The career of Professor John McAllister was marked by two dominant principles: studying and teaching.

Dr. McAllister graduated from Albany Medical College in 1879 as a Doctor of Medicine. He thereafter devoted most of his time to post graduate study and surgery in Eastern American Hospitals. From 1886 to 1889 he continued his professional education in London, Paris and Vienna under the renowned Anatomists and Surgeons of that day. He later returned to Europe from 1899 to 1901 for additional research and study.

In 1890 he founded the New York School of Pathology and Operative Surgery and was instrumental in the training of many of the leading surgeons in this country. He continued this institution until 1926.

Dr. McAllister became Professor of Anatomy and Dissection at the first Institute of Podiatry in 1914, and remained there for 15 years. He held the position of Local Surgeon to the New York & H Q W U D O 5 D L O U R D G I R U \ H D U V D Q G Z D V W K H \$ F W L Q Special Pathologist at the New York City Mortuary for 20 years, until the present Medical ([ D P L Q Office] was established in 1919.

During this time, he completed over 10,000 autopsies. This afforded him a tremendous opportunity for research into the many causes of death and their various effects on the body.

It was during these years, that Dr. McAllister discovered the need for thorough education of Embalmers and Funeral Directors. This need was finally met in 1926 when he founded the McAllister School of Embalming. He had the courage and vision to establish an educational institution with a lengthened program and rigorous faculty supervision at a

## **AMERICAN ACADEMY OF EMBALMING AND MORTUARY RESEARCH (1933–1964)**

The history of the Academy, as it was known to many of its graduates, is a little sketchy and sparse.

After the dark days following the great depression of 1929-30, the American Academy of Embalming and Mortuary Research opened its doors to students in the embalming field in 1931. The first recorded class graduated in October 1933. This class had only four students who attended school for six months. Classes at this time started every three months.

The Academy was conceived and sponsored by George A. Dodge. He gathered together the foremost teachers of the day to serve on the Board of Education. Through the years such notable men as Clifford G. Askins, Joseph R. Parker, William Collier, Ray E. Slocum,

## BOARD OF DIRECTORS

MEG DUNN, President

DANIEL B. McMANUS, Chairperson

MARY-ELLEN CHIFFRILLER, Vice President

THEODORE LEE, Secretary/Treasurer

GEORGE CONNICK, LIZABETH KONOPKA, SHARON P. TAYLOR, AYRIS GRANBY

### **LEGAL COUN3iCY**





# FACULTY

JUDY ADAMIK-KASLER\*  
 Appointed 2014  
 CHARLES BECHTOLD\*  
 Licensed Funeral Director  
 Certified Funeral Service Practitioner  
 Appointed 2000  
 CLINTON BONELLI\*  
 Appointed 2017  
 SAMANTHA CARINI\*  
 Appointed 2011  
 MARY-ELLEN CHIFFRILLER\*  
 Licensed Funeral Director  
 Appointed 1977  
 NANCY COFFEY\*  
 Licensed Funeral Director  
 Appointed 1996  
 EILEEN CUSH\*  
 Appointed 2009  
 DONALD CYMBOR\*  
 Licensed Funeral Director  
 Appointed 2010  
 ELISSA DeBENEDICTIS  
 Appointed 1998  
 SALVATORE DELITERIS\*  
 Licensed Funeral Director  
 Appointed 2011  
 ALANA DEVINE-DUNN\*  
 Appointed 2016  
 BARBARA DiBUONO\*  
 Licensed Funeral Director  
 Appointed 2010  
 MEG DUNN  
 Licensed Funeral Director  
 Certified Funeral Service Practitioner  
 Appointed 1984  
 WILLIAM FLOOKSB.S.

SUNY-Oswego ±B.S.  
 Pikes Peak Community College-A.A.  
 School of Visual Arts ±B.F.A.  
 American Academy McAllister Institute ±Diploma  
 Grove City College B.A.  
 American Academy McAllister Institute ±A.O.S.  
 St. - R K O University ±Pharm D  
 Adelphi University ±B.A.  
 American Academy McAllister Institute ±Diploma  
 Marymount College ±B.A.  
 American Academy McAllister Institute ±Diploma  
 St. - R V S H College ±B.S.  
 Loyola University ±B.B.A.  
 American Academy McAllister Institute ±A.O.S.  
 Manhattan College ±B.S.  
 New York Chiropractic College ±D.C.  
 St. - R V H S College (NY) ±M.B.A.  
 St. - R V H S College (NY) ±B.S.  
 American Academy McAllister Institute ±A.O.S.  
 Barnard College, Columbia University ±B.A.  
 Rowan University ±B.S., Middlesex County College ±A.S.  
 American Academy McAllister Institute ±A.O.S.  
 Long Island University ±M.S., St. Francis College, NY ±B.S.  
 American Academy McAllister Institute ±Diploma





